

Job Description

Job title	Electrical Technician – GSK	Date November 2024
Reports to (title)	Electrical Operations Team Leader	
Contract/Department	GSK Research & Development (RDES)	Revision 1.0
Location	GSK Stevenage	

Job purpose

Describe the overall purpose of the job in two or three sentences.

As an electrical technician on GSK sites you will be a self-starter, able to initiate, control and complete routine and reactive maintenance to an exceptional standard. You will demonstrate true ownership and stewardship of your working areas, ensuring all works are conducted safely and facilities are serviceable and kept to a very high standard. You will be required to put contractors to work and ensure they comply with the safety and quality standards demanded by EMCOR UK.

As an investor in our people, EMCOR UK provides ample opportunity and actively encourages personal and professional development. This role offers opportunities to develop both technically and in leadership roles.

Duties/responsibilities/accountabilities/deliverables

List the main aspects of the job, with an emphasis on duties and responsibilities for junior roles, and accountabilities and deliverables for more senior roles.

- Carry out planned and reactive maintenance tasks, providing maximum efficiency, availability and reliability of services and facilities.
- Maintain a safety focussed, professional attitude to work, able to work unsupervised and apply technical skills required to meet requirements of the contract.
- Work to defined safe systems of work, policies and procedures and have the acumen to stop work when something is not right, escalate and assist in organising suitable intervention to correct the issue.
- Troubleshoot electrical faults and concerns, identify root causes, and implement corrective actions.
- Ensure compliance with electrical regulations, and safety standards in all work activities.
- Provide technical support and guidance to other maintenance staff or apprentices.
- Communicate effectively with customers, supervisors, and team members to ensure safe and timely completion of workload.
- Tactical implementation of all 'make safe' isolation requirements & initial evidence

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gathering in electrical safety incidents.

- Provides area ownership of all in scope electrical areas (HV / LV Substations, switch-rooms and apparatus).
- Carry out necessary duties of LV and HV Authorised Person when appointed to do so.
- Liaise with and respond to the Helpdesk ensuring urgent maintenance tasks are responded to within appropriate and contracted timescales.
- To work a reasonable amount of overtime as and when required to facilitate business continuity.

Resource responsibilities

Indicate the typical number of direct reports, financial responsibility, control over subcontractors and any responsibility for assets, systems or outsourced services.

- Role holder will be expected to control sub-contractors to a high level of safety and quality compliance, putting contractors to work, issuing safety documents and ensuring safe systems of work are followed.

Person specification

Describe the knowledge, skills, qualifications, personality and experience required for the job.

- Level 3 NVQ or equivalent in electrical discipline
- BS7671 - 18th Edition Wiring Regulations
- Demonstrable electrical experience within a building service &/or industrial environment.
- Demonstrable experience of positive customer interactions within a service provider contract.
- Great communication, IT and literacy skills.
- Demonstrable evidence of adherence to quality standards and compliance to regulations in a controlled / regulated environment (Preferably Pharma).
- Willing to attain Authorised Person LV within probationary period and hold this appointment throughout employment (AP appointment is a requirement of the role and attracts an additional related payment).
- Desirable
- C&G 2391-52 Inspection & Testing.
- HV AP or working towards with a desire to progress to this level and beyond.
- IEng or working towards. This role will provide ample opportunity for evidence for

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professional accreditation and development.

- Demonstrable experience of involvement or leading continuous improvement initiatives.

Other factors relevant to the job

Enter any additional information which the job holder would need to know, for example: requirement for UK-wide travel, shift patterns, night working, call outs etc.

- Role based at GSK R&D Stevenage
- Alternating split shift pattern Mon – Fri (06:00 – 15:00) & (12:00 – 21:00)
- To work overtime, to support key aspects of the role, as and when required.

Line Manager Signature	
Print Name	
Date	

Job Holder Signature	
Print Name	
Date	

FOR HR USE ONLY:					
Job Grade		EMCOR Competency Level		Training Profile UTC	