

Job Description

Job title	Construction Manager	Date
Reports to (title)		
Contract/Department		Revision
Location		

Job purpose

Describe the overall purpose of the job in two or three sentences.

To plan, manage and monitor and coordinate health and safety in the construction phase of EMCOR UK project implementation

Duties/responsibilities/accountabilities/deliverables

List the main aspects of the job, with an emphasis on duties and responsibilities for junior roles, and accountabilities and deliverables for more senior roles.

- Liaising with the customer or their representatives.
- Liaising with the Principal Designers.
- Preparation of Construction Phase Plans.
- Organising contractors during implementation ensuring compliance to project programme.
- Providing site induction and start up meetings.
- Ensuring site is maintained to prevent unauthorised access and suitable welfare is available for use.
- Consult with work force on matters of Health Safety.
- To support all aspects of project implementation through all phases of implementation.
- To assist in the supply of all supporting installation and commissioning documentation upon completion of works.
- Identify and feedback continues improvements, innovations or ways in which the team could operate more efficiently.
- Successfully manage the delivery of installations using recognised installation methods and techniques used in the industry.
- Conform to safety rules and apply good engineering and safety practices.
- Undertake company standard internal training workshops.
- Willing to work in secure and sensitive environment.
- Demonstrable skills in dealing and working closely with internal and external customers and suppliers on complex and interrelated issues on an ongoing basis

Resource responsibilities

Indicate the typical number of direct reports, financial responsibility, control over subcontractors and any responsibility for assets, systems or outsourced services.

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Person specification

Describe the knowledge, skills, qualifications, personality and experience required for the job.

<p>Demonstrate a suitable amount of experience working in the Built Environment with a proven track record in planning, managing, and monitoring construction work.</p> <p>Demonstrate an exceptional level of awareness and understanding in construction environment, safety and health regulations and legislation.</p> <p>Driven and enthusiastic self-starter who uses initiative to achieve results.</p> <p>Polite and able to deal with customers, suppliers, and colleagues as and when required</p>

Other factors relevant to the job

Enter any additional information which the job holder would need to know, for example: requirement for UK-wide travel, shift patterns, night working, call outs etc.

<p>Construction/Build Environment Qualification such as NVQ Level 6, ONC, HNC, HND OR Degree Level aligned to their discipline/specialism.</p> <p>Hold an appropriate industry recognised safety scheme, e.g., CSCS Managers card, CCNSG Safety Passport card or suitable equivalent</p> <p>Completed the Site Managers/Supervisors Safety Training Scheme. (SMSTS, SSSTS.)</p> <p>Be able to communicate effectively and have flexible approach to work patterns</p> <p>Be mobile with full UK Driving License.</p> <p>Must be able to obtain and retain SC and or DV clearance</p>

Line Manager <i>Signature</i>	
Print Name	
Date	

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Job Holder <i>Signature</i>	
Print Name	
Date	

<i>FOR HR USE ONLY:</i>					
<i>Job Grade</i>		<i>EMCOR Competency Level</i>		<i>Training Profile UTC</i>	