

# Job Description

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Job title	Apprentice Engineer	Date
Reports to (title)		
Contract/Department		Revision
Location		

## Job purpose

Describe the overall purpose of the job in two or three sentences.

## Duties/responsibilities/accountabilities/deliverables

List the main aspects of the job, with an emphasis on duties and responsibilities for junior roles, and accountabilities and deliverables for more senior roles.

To learn the skills needed to carry out planned preventative maintenance and the fault diagnosis and repair on a variety of mechanical / electrical plant and equipment including:

- Electrical building tests
- Electrical / Mechanical plant and equipment fault finding
- Refrigeration and air conditioning maintenance and fault finding
- Steam and has heating and ventilation equipment
- Industrial boilers and associated pumps and controls
- Domestic hot water and water distribution systems
- Steam distribution systems
- Compressed air systems
- Condition monitoring and thermagraphy
- General plumbing

## Resource responsibilities

Indicate the typical number of direct reports, financial responsibility, control over subcontractors and any responsibility for assets, systems or outsourced services.

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## Person specification

Describe the knowledge, skills, qualifications, personality and experience required for the job.

<ul style="list-style-type: none"><li>• Studying (or have qualifications) in Maths, English and a Science or craft based subject to a minimum grade C</li><li>• Articulate, numerate and IT literate</li><li>• Reasonable understanding of FM and Building Services Engineering</li><li>• Be able to demonstrate the ability to identify health and safety and environmental issues</li><li>• Have good communication skills</li><li>• Be resilient under pressure and be able to converse confidently with staff, suppliers and customers at all levels</li></ul>
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## Other factors relevant to the job

Enter any additional information which the job holder would need to know, for example: requirement for UK-wide travel, shift patterns, night working, call outs etc.

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Line Manager <i>Signature</i>	
Print Name	
Date	

Job Holder <i>Signature</i>	
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# Job Description

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Print Name	
Date	

<i>FOR HR USE ONLY:</i>					
<i>Job Grade</i>		<i>EMCOR Competency Level</i>		<i>Training Profile UTC</i>	